



Republic of the Philippines
Department of Education
Schools Division of Benguet

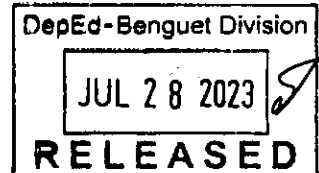
28 July 2023

DIVISION MEMORANDUM

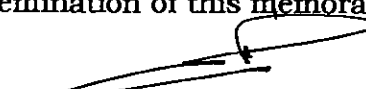
No. 254, s 2023

CONDUCT OF ADDRESSING CURRICULAR SUPPORT INITIATIVES OF TEACHERS AND SCHOOL LEADERS UNDER PROJECT LIGAA SHI BENGUET- PHASE 2 AND CORRIGENDUM TO DMs 229, and DM 240, s2023

TO: School Governance and Operations Division
 Curriculum Implementation Division
 Public Elementary and Secondary School
 All others concerned



1. As a continuation of the **Conduct of Addressing Curricular Support Initiatives of Teachers and School Leaders Under Project LIGAA Shi Benguet, Phase 2** in view of the suspended activities under DMs 229 and Dm 240, s. 2023, said Learning and Development Program will be conducted on ~~July 31-Aug 5, 2023~~ **July 31-Aug 5, 2023** at **Brentwood Apartelle, Brentwood, Baguio City** (see enclosure 1 for Activity Matrix).
2. Travel documents of all participants (Enclosure 2) must be processed and approved before attending the activity. In cases of approved official engagements prior to this memorandum, participants must inform the Human Resource Development Section immediately to give ample time for the office to do necessary adjustments.
3. The participants are also required to submit individual Re-Entry Action Plan at least two weeks after the conduct of the activity.
4. Participants for Writing for Publication and Popularizing Research Results on August 1-3 are required to bring their laptops and electronic copy if their completed research reports.
5. Lunch and snacks to be served will be charged against HRTD 2023 fund, while transportation expenses will be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. For the trainings sessions that fall on Saturdays and Sundays, Compensatory Overtime Credits/ Service Credits will be given to participants, facilitators, and members of secretariat. For the sessions that fall on weekdays, guidelines under DepEd Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credit to Teachers shall be observed. For the prescribed documentary requirements, the participants are directed to Division Memorandum No. 179, s. 2022.
7. For commuting directions, participants may opt to travel to the venue via the taxis plying in the locality or may take the Brookside jeepney at Dagohoy Street near Baguio Centermall and Goodtaste Restaurant.
8. Immediate and wide dissemination of this memorandum is desired.


SALLY L. BANAKEN- ULLALIM CESO V
 Schools Division Superintendent

